

SCTA REGULAR BOARD MEETING MINUTES

April 15, 2020

The regular meeting of the Board of Directors of the Spruce Creek Trails Association was called to order at 9:05 AM on Wednesday April 15, 2020 by President Laurie LeRoy. Due to the Covid-19 restrictions the meeting was held as a telephone conference call using Go To Meeting. Present on the call were Laurie LeRoy, Samantha Perry, April Johnson, Lloyd Hayes, Craig Fletcher Sue Bertch, and Linder Powell-dropped off mid-meeting. Absent: Becky Osmun-technical difficulties, Daniel Johnson.

ADMINISTRATION AND COMMITTEE REPORTS

Confirmation of e-mail and other Votes for Minutes

Cancel March Board Meeting (due to Covid-19 restrictions)

(6) YES: Samantha, Linder, Sue, April, Becky, Laurie (3) Did not Vote Craig, Lloyd, Daniel

Approved Jan. and Feb. Meeting Minutes for publication

(8) YES: Craig, Sam, Sue, Laurie, April Lloyd, Becky, Linder (1) Did not Vote: Daniel

Cancel/reschedule Spring Fling/Yard Sale

(6) YES: April, Craig, Sue, Becky, Linder, Laurie (1) NO: Samantha (2) Did not Vote: Daniel, Lloyd

Approve New Board Member Orientation Doc. List

(6) YES: Samantha, Laurie, April, Sue, Lloyd, Becky (3) Did not Vote: Linder, Craig, Daniel

Approve complementary memberships for Terry Stedman & Kathy Kunkle

(7) YES: Sue, Linder, Becky, Samantha, Craig, Laurie, April (2) Did not Vote: Daniel, Lloyd

Approve \$350 expenditure for Membership campaign

(8) YES: Sue, April, Linder, Becky, Sam, Laurie, Daniel, Lloyd (1) Did not Vote: Craig

Approve PayPal Account-receipt of membership/donations

(7) YES: Samantha, Becky, Sue, Craig, Linder, Laurie, April (2) Did not Vote: Lloyd, Daniel

Leave SCTA trails open, revisit 4-15

(7) YES: Craig, Samantha, Sue, April, Laurie, Becky, Craig (2) Did not Vote: Daniel, Lloyd

Laurie LeRoy - Membership Status

Memberships to date for 2020 =103

Final count for 2019 revised after reconciliation to bank receipts=109 memberships/159 names

Linder Powell - Treasurer's Report

Current balance: \$2,616.74, plus new checks & donations received of \$3,115.00 = \$5,731.74.

Motion and second to accept the Treasurer's report were approved unanimously by those present.

(7/0)

Motion and second to open the bank account to online banking were approved by those present. (7/0)
Linder will set up the online banking. It will make the use of PayPal easier.

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4-16-2020 additional action. Per request of our Bank, a copy of minutes indicating Board approval for online banking and names of those to have on-line access is required. Vote to approve online banking access for Linder Powell (Treasurer) and Laurie LeRoy (President) was confirmed via e-mail (9) YES: April, Sue, Becky, Samantha, Daniel, Craig and Lloyd via phone call.

Laurie filed 2019 annual 990 N Fed online form for Not For Profit Organizations. All 2019 taxes paid and filings are now complete.

April Johnson - Face Book Page

Over all FB page is going well and has calmed down after a couple of people were removed due to nasty comments about the BSF closure. 383 members.

Sue Bertch - Web Site

Restructured tabs and information, updated 2019 P&L, ADDED PayPal for paying memberships and donations. We tested PayPal and it worked. We have 3 pending transactions. Sue will work on getting a fillable PFD membership form to make it easier to use.

Sue will add all soft copies of the Welcome Packet to the About Us page and a link to the Fentress County Chamber of Commerce.

Sue Bertch - Trail Map Updates

Sue will update the map to include the SCTA trail that runs along Spruce Creek Drive between the connector trail to Tanglewood and the Willie Lee trail. A trail is being used along the road but is not all on the official trail location.

Becky Osmun-Thank You Notes

Becky reported via text that she sent 4 Thank You notes last month. Her phone service would not cooperate with the conference call software.

Craig Fletcher - Trail Maintenance Report

Craig noted three locations that need work but none are critical. Samantha mentioned a bad spot on the Willie Lee trail. When it is possible, Craig, Laurie, Samantha and Sue will look at the location and check on the trail along Spruce Creek Drive.

OLD BUSINESS:

Laurie LeRoy – Membership Drive status

Mailed 167, delivered 64 TOTAL: 231 Cost \$342.86 (prior approval of \$350)

Laurie LeRoy – Ridge Top

Sent e-mail offering to help - they will get back to us. No response so far.

April/Sam - Tee Shirt/Sweat Shirt Fundraiser

April recommended buying the Gildan brand shirts which are better. Samantha started looking for a new design. Sue suggested that we develop our own logo instead of using free images. It was decided

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to try a contest for an original artwork design for our logo. Prize to be a tee shirt. Entries can be sent to the SCTA Gmail e-mail address.

Laurie LeRoy – Annual meeting with BSF superintendent

Nikki Nicholas (w/Samantha and April) Due to Virus she is not holding in person meetings, now trying to get a phone call meeting. So far Nikki is too busy.

Evergreen/Kunkel Lease - No word.

South Fork Properties/Allardt Land Co

Work is continuing on parts of the Teepee trail near Proctor Ridge. It appears that the clearing is for a 40' wide road.

Woolly Adelgid infestation spotted: SC Trail behind Elders and on Cherokee LN (DeWitt)

Chemical costs and info - Need to Schedule Day(s) for treatment in Spring. Laurie will check on the chemical costs.

Recognition Board ceremony for those placed last Oct. : On Hold.

Laurie: Status-Alice Coble nomination to TN state committee for Trails and Greenways-all meetings postponed due to Covid-19 Executive Orders.

NEW BUSINESS:

Our Trails remaining open - It was agreed to keep the SCTA trails open for now.

Laurie - PayPal Account

Set up is complete, 3 transactions in progress

Cost: Account is free; \$.30 per transaction + 2.9% of transaction amount (\$1.75 for \$50 membership).

Treasurer will monitor the SCTA Gmail and PayPal accounts for payment and application transactions.

PayPal transactions can then be transferred to the Bank Account electronically using online banking.

April Johnson - Conference call meeting with Lawyer

April, Laurie and Sue conducted conference call with Attorney William Carver on April 1, 2020 to review our access to the Big South Fork. **Motion and second to allocate an additional \$500 for legal fees were approved unanimously by those present.** (6/0) Did not vote: Linder, Becky, Daniel

Phase 16 possible new trail

Laurie emailed a draft of the J & R trail and the 7 foot hiking trail/South Fork Property Agreements. Attorney fees to date are \$125 for J & R agreement, plus \$100 for hiking trail agreement. (Prior approval of \$500)

Survey is on hold. (Prior approval of \$500)

Everything is on hold due to the TN mandates.

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Laurie - Insurance Rider

Laurie received copy of their Insurance Rider from Saddle Valley Campgrounds. South East Pack Trips will be providing us a copy of theirs also.

Nominees for Board?

Samantha and April agreed to run for another term on the board. Hopefully Daniel will agree to run also. It was not decided how and when to fill the last year of Craig's term.

Decisions to cancel/reschedule:

May 6th next Board Meeting – Conference call if necessary

May 16th (pavilion reserved by Teresa Elam for Murder Mystery) – Laurie will check with Teresa.

May 24th Annual Members Meeting, Elections, Pot Luck, Music – A decision will have to be made in a timely manner if the Annual Meeting cannot take place as scheduled. If an election is necessary, the written ballots need to be mailed ten days prior, therefore nominations will have to be closed by the end of April. April will send an E-blast asking for anyone interested in running for the board.

Motion was made and seconded adjourn (5/0) at 10:55 am.